

# **Faculty of Management**

**Bachelor of Business Administration (B.B.A.)** 

**Course Structure** 

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Jagan Nath University, Jaipur

# **Course Structure (BBA)**

# First Semester Examination

| Code No.  | Paper                                   |          |                |                   |                   |    |     |         |
|-----------|---|----------|----------------|-------------------|-------------------|----|-----|---------|
|           |   | Туре     | Total<br>Marks | Internal<br>Marks | External<br>Marks | L  | T/P | Credits |
| BBA 101   | Environmental Studies                   | AECC     | 100            | 30                | 70                | 2  | -   | 2       |
| BBA 102   | English                                 | AECC     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 103   | Computer Applications in<br>Business– I | SEC      | 100            | 30                | 50+20             | 3  | 2   | 4       |
| BBA 104   | Principles of Management                | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 105   | Business Accounting                     | Core     | 100            | 30                | 70                | 4  |     | 4       |
| BBA 106   | Economics –I                            | Core     | 100            | 30                | 70                | 4  | •   | 4       |
| BBA 107 A | Fundamentals of Logistics               | Elective | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 107 B | Business Ethics                         | Elective | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 108   | ANANDAM 1                               | CEC      | 100            | 50                | 50                | 1  | -   | 2       |
|           | Total (with Any one Elective)           |          |                |                   |                   | 26 | 2   | 28      |
|           | MOOC 1                                  |          | 100            |                   | 100               | -  | -   | 2       |

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# **Second Semester Examination**

| Code No.  | Paper                                    |          |                |                   |                   |    | Π   |         |
|-----------|--|----------|----------------|-------------------|-------------------|----|-----|---------|
|           |  | Туре     | Total<br>Marks | Internal<br>Marks | External<br>Marks | L  | T/P | Credits |
| BBA 201   | Disaster Management                      | AECC     | 100            | 30                | 70                | 2  | -   | 2       |
| BBA 202   | Communication Skills                     | AECC     | 100            | 30                | 50+20             | 2  | -   | 2       |
| BBA 203   | Computer Applications in<br>Business– II | SEC      | 100            | 30                | 50+20             | 3  | 2   | 4       |
| BBA 204   | Organizational Behavior                  | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 205   | Cost Accounting                          | Core     | 100            | 30                | 70                | 4  |     | 4       |
| BBA 206   | Legal Aspects of Business                | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 207 A | Business Environment                     | Elective | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 207 B | Financial Services                       | Elective | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 208   | ANANDAM 2                                | CEC      | 100            | 50                | 50                | 1  | 2   | 2       |
|           | Total (with Any one Elective)            |          |                |                   |                   | 24 | 4   | 26      |
|           | MOOC 1                                   |          | 100            |                   | 100               | -  |     | 2       |

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### Third Semester Examination

| Code No.     | Paper                                 |          |                |                   |                   |    |     |         |
|--------------|---------------------------------------|----------|----------------|-------------------|-------------------|----|-----|---------|
|              |                                       | Туре     | Total<br>Marks | Internal<br>Marks | External<br>Marks | L  | T/P | Credits |
| BBA 301      | Principles of Marketing               | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 302      | Statistical Methods for Business      | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 303      | Management Accounting                 | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 304      | Universal Human Values                | Core     | 100            | 30                | 50+20             | 2  | -   | 2       |
| BBA305       | Economics II                          | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 306<br>A | Productions & Materials<br>Management | Elective | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 306 B    | Financial Audit                       | Elective | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 307      | ANANDAM 3                             | CEC      | 100            | 50                | 50                | 1  | 2   | 2       |
|              | Total(with Any one Elective)          |          |                |                   |                   | 23 | 2   | 24      |
| - Granesia   | MOOC 2                                |          | 100            | -                 | 100               | -  | -   | 2       |

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#### **Fourth Semester Examination**

| Code No.  | Paper                             |          |                |                   |                   |    |     |         |
|-----------|-----------------------------------|----------|----------------|-------------------|-------------------|----|-----|---------|
|           |                                   | Type     | Total<br>Marks | Internal<br>Marks | External<br>Marks | L  | T/P | Credits |
| BBA 401   | Financial Management              | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 402   | Leadership & Management<br>Skills | Core     | 100            | 30                | 70                | 2  | -   | 2       |
| BBA 403   | Business Research Methods         | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 404   | Banking & Insurance               | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 405   | Corporate Law                     | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 406 A | Human Resource Management         | Elective | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 406 B | International Marketing           | Elective | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 407   | ANANDAM 4                         | CEC      | 100            | 50                | 50                | 1  | 2   | 2       |
|           | Total(with Any one Elective)      |          |                |                   |                   | 23 | 2   | 24      |
|           | MOOC 2                            |          | 100            | -                 | 100               | -  |     | 2       |

**Note:** At the end of the Fourth Semester all the students shall have to undergo Summer Training for Six to Eight Weeks.





# Fifth Semester Examination

| Code No.  | Paper                                     |          |                | <i>ST</i> = 1     |                   |    |     |         |
|-----------|---|----------|----------------|-------------------|-------------------|----|-----|---------|
|           |   | Type     | Total<br>Marks | Internal<br>Marks | External<br>Marks | L  | T/P | Credits |
| BBA 501   | E- Commerce                               | SEC      | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 502   | Financial Institutions and<br>Markets     | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 503   | Entrepreneurship Development              | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 504   | Corporate Governance                      | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 505   | Quantitative Techniques for<br>Management | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 506   | Summer Project                            | Core     | 100            | 50                | . 50              | -  | -   | 4       |
| BBA 507 A | Elements of Taxes                         | Elective | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 507 B | Business Budgeting                        | Elective | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 508   | ANANDAM 5                                 | CEC      | 100            | 50                | 50                | 1  | 2   | 2       |
|           | Total(with Any one Elective)              |          |                |                   |                   | 25 | 2   | 30      |
|           | MOOC 3                                    |          | 100            | - T- T-           | 100               | -  | -   | 2       |



#### **Sixth Semester Examination**

| Code No.  | Paper                                     |          |                |                   |                   |    |     |         |
|-----------|---|----------|----------------|-------------------|-------------------|----|-----|---------|
|           |   | Туре     | Total<br>Marks | Internal<br>Marks | External<br>Marks | L  | T/P | Credits |
| BBA 601   | Rural Marketing                           | SEC      | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 602   | Project Planning and Control              | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 603   | Professional Skills                       | Core     | 100            | 30                | 50+20             | 4  | -   | 2       |
| BBA 604   | Business Policies and Strategies          | Core     | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 605   | Industrial Law                            | Core     | 100            | 30                | 70                | 2  | -   | 4       |
| BBA 606   | Comprehensive Viva Voice                  | Core     | 100            | -                 | 100               | -  | -   | 4       |
| BBA 607 A | Export Import Procedure and Documentation | Elective | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 607 B | Cost & Management Audit                   | Elective | 100            | 30                | 70                | 4  | -   | 4       |
| BBA 608   | ANANDAM 6                                 |          | 100            | 50                | 50                | 1  | 2   | 2       |
|           | Total(with Any one Elective)              |          |                |                   |                   | 23 | 2   | 28      |
|           | MOOC 3                                    | Core     | 100            | -                 | 100               |    |     | 2       |

#### **Guidelines for MOOC:**

- 2 Credits per year will be awarded as additional credits in Mark sheets in BBA.
- 2. 2 MOOC courses are mandatory in BBA (n-1; where n is no. of years in a program)
- 3. Credits earned by the student to be recorded and verified on yearly basis
- Students can opt MOOC courses in any semester of their choice but credits will be earned on yearly basis.

A student is required to obtain min. 40% marks in individual paper to pass.

#### MAXIMUM & MINIMUM CREDITS OF THE PROGRAM

The total number of the credits of the BBA Programmes is 166

Each student shall be required to appear for examinations in all courses. For the award of the degree a student should secure 166 credits.

A student may drop only one course in one year, out of electives only

AECC - Ability Enhancement Compulsory Course

SEC - Skill Enhancement Course
 L - No. of Lectures per week

T/P - No. of Tutorial/Practical per week

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